

## **Federal College of Education, Osiele, Abeokuta**

### **Invitation for Pre-Qualification of Consultants and Contractors for Services and Construction Works for 2012 Core Capital Projects at F.C.E Abeokuta**

#### **1.0 Introduction**

The Federal College of Education, Abeokuta intends to execute some capital projects. The Management is desirous to acquire and construct the projects in the current fiscal year to enhance teaching, learning and research for the realization of National goals on Education.

In view of the above, the College is inviting interested, competent and reputable consultants and contractors to pre-qualify for the following projects:

#### **2.0 Scope of Works**

##### **A) Pre & Post Contract Consultancy Services On:**

- i) Construction of Bursary complex
- ii) Rehabilitation of existing student hostel
- iii) Construction of new roads
- iv) Construction of a new administrative office complex

##### **B) Construction Works On:**

- i. Construction of Bursary complex

- ii) Rehabilitation of existing student hostel
- iii) Construction of new roads
- iv) Construction of a new administrative office complex

### **3.0 Pre-Qualification Requirements for Consultants**

Interested consultants are invited to submit the following pre-qualification documents:

- i) Corporate Registration with Professional Bodies- ARCON, COREN, QSRBON, CORBON etc.
- ii) Evidence of Registration/ Incorporation with Corporate Affairs Commission.
- iii) Verifiable Corporate address of firm; NOT P. O. BOX addresses.
- iv) Company's profile to include managerial and professional staff list, their resume and relevant professional registration no.
- v) Previous jobs handled with financial magnitudes indicated.
- vi) Evidence of TAX clearance for the last three (3) years.
- vii) Evidence of VAT payment.

Arrangement of documents should follow the order in the list above with each parcel containing a Table of content.

### **4.0 Pre-Qualification Requirements for Contractors/ Suppliers**

Interested contractors are invited to submit the following pre-qualification documents:

- i) Verifiable evidence of Incorporation with Corporate Affairs Commission with incorporation no boldly indicated on a letter of introduction.
- ii) Verifiable evidence of registration with Federal College of Education, Abeokuta in category 'G' minimum.

- iii) TAX clearance certificate for the last three (3) years with Tax Identification Number (TIN) boldly indicated on a letter of introduction.
- iv) VAT registration.
- v) An ICAN/ANAN member audited account of the firm for the last three (3) years indicating the share per capital.
- vi) Verifiable office and workshop address(es); NOT P.O.BOX but should include telephone nos of company directors.
- vii) Verifiable list of executed similar jobs (i.e. Letters of Awards and Certificates of Practical Completion)
- viii) Evidence from the company's Bankers as to its financial capability to undertake the project.
- ix) A comprehensive company profile for contractors to include verifiable key Nigerian professional body registration certificate of staff (e.g. COREN for Engineers, CORBON for Builders e.t.c.), equipment, workshop machines, tools e.t.c.
- x) Registration with Bureau of Public Procurement(BPP), Federal Ministry of Works/ Environment, Housing & Urban Development may be required for contractors who are interested in construction works (or items B(i),(ii), &(iv) listed above) as it has added advantages.

Arrangement of documents (in soft and hard copies) should follow-the order in the list above, appropriately numbered. Each parcel should have a Table of Content indicating the pages on which these items are to be found.

## **5.0 Eligibility/Pre-Qualification Documents**

The complete pre-qualification documents must be forwarded in sealed envelopes and marked at the top left hand corner Confidential and boldly written Pre-Qualification for (—) and addressed to:

**Secretary**

**Tenders Board**

**Federal College of Education,**

**P.M.B. 2096, Abeokuta**

**6.0 Pre-Qualification Process Period**

The schedule of the pre-qualification process is as follows:

**Opens: Tuesday June 19<sup>th</sup> 2012**

**Closes: Tuesday 19<sup>th</sup> July 2012**

**Note:**

Incorrect address or labeled submission and those received after the closes date shall be rejected.

This advertisement of invitation for pre-qualification shall not be construed as a commitment on the part of FCE, Abeokuta nor shall it entitle any company to make any claim whatsoever or compensation having responded to this advertisement.

All expenses incurred in preparing pre-qualification response and all expenses otherwise associated with this pre-qualification response shall be borne solely by the prospective company that has been successfully pre-qualified, screened and found suitable to provide the services.

This is not an invitation to tender.

Full tendering procedure will be provided only to the companies that have been successfully pre-qualified, screened and found suitable to provide the services.

Pre-qualification documents received will be opened at 1:00pm on the closing date at FCE New Conference room.

**Signed:**

**Akinola R.A**

**Registrar.**